



Overview and Scrutiny Committee

Tuesday, 1 October 2019 at 6.00 pm

Room 6, Capswood, Oxford Road, Denham

A G E N D A

Item

1. Evacuation Procedure

2. Apologies for Absence

3. Minutes (**Pages 5 - 12**)

To approve the minutes of the Overview and Scrutiny Committee held on 19 June 2019.

4. Declarations of Interest

5. South Central Ambulance Service Presentation

To receive a presentation from Mark Ainsworth, Director of Operations and Andrew Battye, Head of Operations at South Central Ambulance Service NHS Foundation Trust.

6. Presentation on flooding issues and prevention measures in South Bucks District

To receive a presentation from Affinity Water, Thames Water and Buckinghamshire County Council on flooding issues and prevention measures in South Bucks district.

7. Performance Report - Q1 2019/20 (**Pages 13 - 14**)

SBDC Appendix A Priority Pls - Q1 19 20 (Pages 15 - 16)

SBDC Appendix B Corporate Pls - Q1 19 20 (Pages 17 - 18)

8. Statistics on TPO complaints and prosecutions **(Pages 19 - 20)**

9. Bucks Health and Adult Social Care Select Committee

To receive:

Minutes of the 2 July 2019 (Pages 21 - 28)

10. Bucks Children's Social Care and Learning Select Committee

The Minutes of 6 September 2019 will be submitted to the next meeting.

11. Members Questions and Answers

An opportunity for Members to raise questions about items:

- during the meeting
- written questions submitted previously
- raised by information items

12. Exclusion of the Public (if required)

The Chairman to move the following resolution:-

“that under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in part 1 of Schedule 12A to the Act.”

Note: All reports will be updated orally at the meeting if appropriate and may be supplemented by additional reports at the Chairman’s discretion.

Membership: Overview and Scrutiny Committee

Councillors: M Bradford (Chairman)
P Bastiman (Vice-Chairman)
M Bezzant
D Dhillon
T Egleton
P Kelly
M Lewis
D Saunders

Date of next meeting – Tuesday, 28 January 2020

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OVERVIEW AND SCRUTINY COMMITTEE

Meeting - 19 June 2019

Present: P Bastiman, M Bradford (Chairman), P Kelly, M Lewis and D Saunders

Also Present: L Sullivan and W Matthews

Apologies for absence: M Bezzant and T Egleton.

3. PRESENTATION FROM NETWORK RAIL

The Committee was provided with a presentation from Ruth Leuillete and Malcolm Armstrong from Network Rail on the proposed improvement of Rail Links to Heathrow Airport from the West.

The proposal was for a new direct rail link from the west to Heathrow, providing a step change in journeys to Britain's busiest airport through fast, frequent and reliable train services. This would be a nationally Significant Infrastructure Project and would require the submission of a Development Consent Order for planning permission

Members were informed that the proposal was not dependent on future possible airport expansion.

Design was progressing following extensive consultation to optimise the route and design solution. Network Rail was working with the Department for Transport and Heathrow Airport Limited. There was currently funding for development with further funding being subject to a satisfactory business case.

The potential benefits for a new rail link would be improved accessibility to Heathrow Airport from the south coast, the south west, south Wales and the West Midlands. Reduced congestion on Major Roads such as M4, M3 and M25 as well as reduced congestion at London Paddington.

There would be a boost to the economy with significant effects to the Thames Valley and further afield. Reference was made to Reading station being rebuilt to enable the handling of more trains services, which included the new rail link to Heathrow. There would be significant train journey times saved compared to the current services from Slough to Heathrow.

The Committee was provided with the final plans which had been subject to intensive public consultation. The proposals would consist of approximately 6km of new rail infrastructure. There would be 3 access shafts, above ground, along the route.

The proposal would connect to the existing infrastructure, including facilities already built at Heathrow Terminal 5. Reference was also made to other projects which needed to be taken into consideration:

- Proposed third runway at Heathrow Airport
- CEMEX mineral extraction
- Proposals for southern rail access to Heathrow
- Highways England 'Smart Motorways' on M4 and M25.

With the proposals, 92% of journey times from Slough to Heathrow Terminal would be reduced, with 76% of journey times saved for car trips.

Details of the engineering and construction requirements were explained to Members with particular emphasis on the likely option of highways modelling at Hollow Hill Lane in Iver which would be a part of South Bucks which would be adversely affected.

In relation to the overall Highways modelling, there was a required proportionate approach to mitigations and it was reported that this would be based on data outputs from modelling. There would be a full assessment of the construction effects and the full scheme at completion.

In relation to the Cemex agreement there would be a commitment to a shared site which would result in decreased HGV impact (instead of 1400 HGV movements a month, proposed reduction to 400 HGV movements per month).

With regard to the proposed Hollow Hill Lane Closure, model outputs would assess traffic flow, noise and air quality impacts. Modelling demonstrated worse case scenarios i.e. robust case. Mitigation details proposed by the project would be subject to discussion with relevant local authority officers.

Over the whole route, most affected junctions identified from the strategic model would then be assessed at a local level to identify mitigations. The likely anticipated options for consideration would be highway improvements to most affected junctions.

In 2019 the outline business case had to be submitted to the Department for Transport, funding commitment for the scheme had to be secured and Development Consent Orders had to be submitted to secure planning permission.

In 2022, once funding and planning permission had been secured, construction would take five years.

Members discussed the impact of the proposals on residents of South Bucks and Network Rail was asked to provide details of the consultations which have taken place with affected local authorities. Officers from Network Rail reported that there

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had been some joint meetings, and also separate meetings with local authorities but they would consider having all meetings as joint in the future to ensure joined up thinking and working took place.

Particular discussion took place on the works which were planned for Hollow Hill Lane, Iver, and Network Rail was asked whether Bucks County Council as the Highway Authority, and South Bucks District Council had been consulted, in terms of the traffic and highway impact on residents around Hollow Hill Lane.

Network Rail reported that they had used transport data from Slough Borough Council to undertake the impact assessment and they had been satisfied that this was robust data. Network Rail was made aware that traffic data from Bucks County Council for Iver had been used for purposes of the South Bucks Local Plan and they were asked to give consideration to this data as it should be as robust as the Slough data.

Members also asked for details of the other junctions which would be affected to enable feedback from Bucks County Council and South Bucks District Council. Members expressed a view that they did not perceive Network Rail had sufficient mitigation plans for the permanent closure of Hollow Hill Lane, based on the experience of when it was closed for a temporary period. They should not be expecting the local authorities to pick up significant costs to mitigate the effects of their project

The Committee expressed concern at Network Rail not consulting with all relevant local authorities affected by the proposals, particularly in relation to the impact the proposal would have on the highways and roads around the rail link at Hollow Hill Lane, Iver. It was asked that the relevant Cabinet Member be informed of these concerns.

RESOLVED – That Network Rail be thanked for their presentation and the relevant Cabinet Member be informed of this Committee’s concerns with regard to the lack of consultation with Bucks County Council and this Council by Network Rail on aspects of the proposed rail link to Heathrow Airport from the west, particularly in relation to the highway impact on Hollow Hill Lane, Iver.

4. **MINUTES**

The Minutes of the Overview and Scrutiny Committee held on 25 February and 14 May 2019 were approved and signed by the Chairman of the Committee as a correct record.

5. **HOMELESSNESS IN SOUTH BUCKS - UPDATE**

Michael Veryard, Housing Manager was in attendance and Members were reminded that at the last meeting of the Committee an update was requested on homelessness in South Bucks district.

The Committee was informed that during 2018/19, South Bucks District Council received a total of 107 homelessness applications which compared to a total of 102 homelessness applications in the preceding year, 2017/18.

Overall, the number of households in temporary accommodation saw an annual drop of 12% at the end of the year 2018/19 (55 down to 48). However, within this total, the number of households in nightly booked temporary accommodation had dropped more significantly with a 44% reduction overall (36 down to 20). This had significant implications for the Council's budget as nightly booked accommodation generated significant cost for the Council.

Members were informed that by national comparison, South Bucks had performed well, with a Local Government Association survey recording that 83% of authorities had seen an increase in homelessness applications and 61% had seen an increase in the use of temporary accommodation.

Under the provisions introduced by the Homelessness Reduction Act, the Council has a duty to secure temporary accommodation when it accepted a Homelessness Relief Duty and it had reason to believe that the applicant was in priority need (e.g. household with or expecting children, applicant with significant medical issues etc.).

Members were informed that the Relief Duty lasted for a minimum of 56 days. Therefore, the Council would normally have to provide temporary accommodation for at least 56 days before it could make a final decision on whether or not it had a duty to secure longer term accommodation for the household. If the Council accepted this longer term duty then it had to continue to provide temporary accommodation until the applicant can secure a permanent move elsewhere.

In relation to Bed and Breakfast/Nightly Booked Accommodation, the Council placed applicants directly into this accommodation and payed a nightly rate directly to the landlord. The Council then re-charged the applicants £25.00 per night towards the cost of the accommodation (the Housing Act 1996 allowed the Council to make a reasonable charge to applicants in relation to the costs that it was paying).

The nightly rate payable by the Council varied depending on the type of accommodation and size of household and the Committee was provided with details of applicants who were in nightly booked accommodation in March 2019 to show the variation in cost.

Overview and Scrutiny Committee - 19 June 2019

Members were informed that comparisons with the rates paid by other authorities was difficult to make as this information was not generally shared, however, informal discussions with other authorities over the last 12 months had indicated that the rates paid by South Bucks District Council were comparable with other authorities and were in fact lower in some cases.

Reference was made to some of the schemes the Council had developed to reduce the cost of temporary accommodation; Gerrards Cross Former Police House, the Private Sector Leasing Scheme which operated in partnership with Paradigm, Bucks Housing Association Acquisitions and Bath Road which was still in the process of being developed. Bath Road would provide a significant additional supply of temporary accommodation to further reduce reliance on B & B provision.

For 2019/20, as of 19 June, 2019, there were a total of 52 households in temporary accommodation.

The Committee was made aware of the recent upturn in homelessness applications following the implementation of the Homelessness Reduction Act 2017, with the Duty to Refer resulting in more homeless clients being referred to local authorities and other statutory agencies.

Discussion took place on performance indicators for homelessness and Members asked that targets be kept under review to ensure targets were challenging.

Members were informed that the cost of the Private Sector Leasing Scheme to the Council was on average around £400-500 a month and this was paid in the form of a management fee to Paradigm. This equated to £11,500 per unit, of which there were 25 Units (May 2019).

In relation to the Bath Road site, Members were informed that these units would be for a mix of clients with families included. Safeguarding considerations would be undertaken, with consideration given to any client's vulnerabilities and needs when allocating accommodation. Checks were also carried out on B & B owners to ensure clients were safeguarded.

RESOLVED – That the report provided be noted.

6. CRIME STATISTICS

A report was received which provided details on the reporting of crime statistics for Members.

It was noted that verbal updates on crime statistics and trends would be reported at each Community Safety Partnership meeting by the Police Service, together with

updates provided at bi-monthly meetings with the Portfolio Holder, Community Safety Manager and Head of Service.

7. **CONSILIO BUSINESS PLAN**

The Committee was informed that the Business Plan for Consilio Property Ltd had been reviewed and amended for the financial year 2019/2020. The draft Plan had been approved by the Board of Consilio Property Ltd, and it was submitted to this Committee for comments prior to submission to Cabinet for approval and before it was submitted to the Consilio Property Ltd AGM.

RESOLVED – That the Business Plan for Consilio Property Ltd for financial year 2019/20, as detailed in the confidential report, be noted and Cabinet be informed that the Committee had no comments.

8. **END OF YEAR PERFORMANCE REPORT 2018/19**

The report outlined the annual performance of Council services against pre-agreed performance indicators and service objectives for the end of year, 2018-19.

Members were provided with the key points of the report:

- There was one Environment PI marked as awaiting data - Cumulative CO2 reduction from local authority operations from base year of 2008/09 (annual) – as this took some months for the data to come through.
- All priority PIs were on target.
- All PIs within the Leader's portfolio were on target.
- All PIs within Resources portfolio were on target.
- Healthy Communities: CdHS4 - Number of private sector dwellings vacant for more than 6 months and returned to occupation following local authority intervention was under the target of 15 at 0. This was due to there being no active intervention work undertaken by Housing Team during 2018/19 due to other workload demands and limited identification of suitable empty homes. Therefore, no empty homes were recorded as being returned to use as direct result of Council intervention. Complaints and enforcement work for empty homes causing nuisance or health concerns were dealt with on case by case basis. Annual Capacity Grid review and cleansing of Council Tax database was identifying long term empty homes that have been returned to use but not reported to the Council. This ensured that the Council provided an accurate empty homes total to inform the New Homes Bonus calculation.
- Planning & Economic Development: All PIs for this portfolio were on target.
- Environment: All PIs for this portfolio were on target.
- Customer & Business Support: JtBS1 availability of ICT systems to staff from 8am to 6pm was slightly under target of 99.5% at 96.5% for quarter 4, as was JtBS2, percentage of calls to ICT helpdesk resolved within agreed timescales

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(by period) - under the target of 95% at 92.3%. Both of these were due to problems with staff recruitment and retention within Business Support's Infrastructure Team, the section has been running at a reduced capacity throughout the year. Members of the team have also been spending time supporting projects relating to the ICT Strategy and therefore diverted from dealing with support calls. These two factors have contributed to missing both yearly targets.

Discussion took place on some of the PIs and Members were informed that in relation to Empty Properties in the private sector, cross-referencing took place with Council Tax to identify potential empty properties. Members asked whether this should be a PI if the Council had no influence on forcing private landlords to return empty properties into the housing market. Officers reported that a review would take place on this PI and this would be reflected in the next reporting of performance indicators.

RESOLVED – That the end of year performance report be noted and Cabinet be informed that the Committee had no comments.

9. **STATUTORY GUIDANCE ON OVERVIEW AND SCRUTINY FUNCTIONS**

Members noted the new statutory guidance on Overview and Scrutiny which would be taken into consideration when devising the overview and scrutiny arrangements for the new Unitary Council.

10. **BUCKS HEALTH AND ADULT SOCIAL CARE SELECT COMMITTEE**

Members received the Minutes of the meeting of the Buckinghamshire County Council Health and Adult Social Care Select Committee held on 19 March 2019

It was RESOLVED that the Minutes of the Buckinghamshire County Council Health and Adult Social Care Select Committee be noted.

11. **BUCKS CHILDREN'S SELECT COMMITTEE**

Members received the Minutes of the meeting of the Buckinghamshire County Council Children's Social Care and Learning Select Committee held on 12 March 2019.

It was RESOLVED that the Minutes of the Buckinghamshire County Council Children's Social Care and Learning Select Committee be noted.

12. **WORK PROGRAMME**

The Committee considered the Overview and Scrutiny Work Programme.

RESOLVED That the Overview and Scrutiny Work Programme be agreed.

13. **EXCLUSION OF THE PUBLIC**

RESOLVED that under section 100 (A) (4) of the Local Government Act 1972 (as amended) the public be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

Paragraph 3 - Information relating to the financial or business affairs of any particular persons (including the authority holding that information .

14. **FARNHAM PARK**

Consideration was given to a report which provided Members with details on the future options for the development of the playing fields.

Officers provided Members with the background to the various options outlined in the confidential report.

RESOLVED – That the confidential report be noted.

15. **CONSILIO BUSINESS PLAN APPENDICES**

The confidential appendices were noted.

The meeting terminated at 7.55 pm

REPORT SUBJECT:	<i>South Bucks District Council Performance Report Quarter 1 2019-20</i>
REPORT OF:	<i>Leader of the Council – Councillor Nick Naylor</i>
RESPONSIBLE OFFICER	<i>Director of Resources – Jim Burness</i>
REPORT AUTHOR	<i>Ani Sultan (01494 586 800)</i>
WARD(S) AFFECTED	<i>Report applies to whole district</i>

1. Purpose of Report

This report outlines the annual performance of Council services against pre-agreed performance indicators and service objectives for Quarter 1 of 2019-20.

RECOMMENDATION

Cabinet is asked to note the performance reports.

2. Executive Summary

Overview of Quarter 1 of 2019-20 performance indicators (PIs) against targets across the Council:

Portfolio	No of PIs	PI on target □	PI slightly below target □	PI off target □	Not reported this quarter/ not used	Awaiting data	Data Only
Leader's	3	3	0	0	0	0	0
Resources	4	2	2	0	0	0	0
Healthy communities	18	6	0	1	3	0	8
Planning & Economic development	18	13	0	0	1	0	4
Environment	4	3	0	0	1	0	0
Customer & Business Support	9	5	0	0	3	1	0
Total PIs	56	32	2	1	8	1	12

3. Reasons for Recommendations

3.1. This report details factual performance against pre-agreed targets.

3.2. Management Team, Cabinet and Overview & Scrutiny Committee receive regular updates detailing progress towards service plan objectives, performance targets and strategic risks, in line with our Performance and Improvement Framework.

3.3. Two detailed performance tables accompany this report:

- **Appendix A – Priority** Quarter 1 of 2019-20
- **Appendix B – Corporate PIs** Quarter 1 of 2019-20

4. Key points to note:

- 4.1. There is one Customer & Business Support PI marked as awaiting data – number of complaints received cumulatively – as this has been moved over from the Leader's Portfolio, and the data is being compiled.
- 4.2. All priority PIs are on target, excepting SbrB1 and SbrB2 (Speed of Processing – new HB/CTB claims and Speed of Processing – changes of circumstances for HB/CTB claims), which are further explained in 4.2.2.
 - 4.2.1. **Leaders:** All PIs within the Leader's portfolio are on target.
 - 4.2.2. **Resources:** SbrB1 and SbrB2 (Speed of Processing – new HB/CTB claims and Speed of Processing – changes of circumstances for HB/CTB claims), May performance was affected by an increase in the number of changes received as a result of annual bills being issued, which has so far affected performance due to these being cumulative indicators. Performance is slightly below target and due to be back on target shortly.
 - 4.2.3. **Healthy Communities:** Although under the quarterly target of 12.5% at 5.3%, this is a cumulative indicator that should reach its target at the end of 19/20.
 - 4.2.4. **Planning & Economic Development:** All PIs for this portfolio are on target.
 - 4.2.5. **Environment:** All PIs for this portfolio are on target.
 - 4.2.6. **Customer & Business Support:** All PIs are on target, which is a marked improvement on the previous quarters.

5. Consultation

Not applicable.

6. Options

Not applicable.

7. Corporate Implications

- 7.1 Financial - Performance Management assists in identifying value for money.
- 7.2 Legal – None specific to this report.
- 7.3 Crime and Disorder, Environmental Issues, ICT, Partnership, Procurement, Social Inclusion, Sustainability – reports on aspects of performance in these areas.

8. Links to Council Policy Objectives

Performance management helps to ensure that performance targets set through the service planning process are met, and that any dips in performance are identified and resolved in a timely manner.

This report links to all three of the Council's objectives, listed below:

Objective 1 - Efficient and effective customer focused services

Objective 2 - Safe, healthy and cohesive communities

Objective 3 - Conserve the environment and promote sustainability

9. Next Step

Once approved, this report and appendices will be published on the website.

Appendix A - Priority PIs 2019-20 - SBDC

Code	Title	Target 2018/19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	2019/20	Traffic Light	Target 2019/20	Comments	
Leader's portfolio																			
JtHR1	Working days lost due to sickness absence	10	10.7	9.4	7.4											☑	10	83.5 working days lost for June + 469.50 (working days lost for April & May) = 553 553 / 297.74 (average FTE figure) = 1.86 / 3 x 12 = 7.44 average working days lost to sickness absence (cumulative).	
JtHR12	Working days lost due to short term sickness absence (up to 20 working days)	5	5.5	4.3	3.3											☑	5	These figures relate to absence days from 21 employees 32.5 working days lost for June + 212.50 (working days lost for April & May) = 245 245 / 297.74 (average FTE figure) = 0.82 / 3 x 12 = 3.28 average working days lost to short term sickness absence (cumulative).	
JtHR13	Working days lost due to long term sickness absence (more than 20 working days)	5	4.9	5.2	4.1											☑	5	The figures related to absence from 17 employees 51 working days lost in June + 257 (working days lost for April & May) = 308 308 / 297.74 (average FTE figure) = 1.03 / 3 x 12 = 4.12 average working days lost to long term sickness absence (cumulative). This absence relates to 4 employees	
Resources																			
SbRB1	Speed of processing - new HB/CTB claims (cumulative)	18	25.3	21.9	20.4											☐	20	Performance is improved since April and on course to be back on target in the next couple of months.	
SbRB2	Speed of processing - changes of circumstances for HB/CTB claims (cumulative)	8	9.2	9.3	8.8											☐	8	Performance is improved since April and on course to be back on target in the next couple of months.	
SbRB3	Percentage of Council Tax collected (cumulative)	98.0%	11.1	20.0	29.2											☑	98.5%	Target achieved.	
SbRB4	Percentage of non-domestic rates collected (cumulative)	98.8%	11.8	20.3	29.0											☑	98.9%	Target achieved.	
Healthy Communities																			
SbHS1	Number of applicants with/expecting children who have been in B & B accommodation for longer than 6 weeks (snapshot figure at end of month)	18	1.0	3.0	1.0											☑	18	I household with/expecting children has been in B&B for over 6 weeks and is due to be moved to alternative self contained accommodation	
SbHS7	Number of households living in temporary accommodation (snapshot at the end of the month)	68	50.0	53.0	48.0											☑	68	Total of 48 comprises (i) Private Sector Leasing Scheme = 26 (ii) B&B = 10 (iii) Other nightly booked = 5 (iv) Bucks HA acquired properties = 3 (v) Other RP properties = 4	
Planning and Economic Development																			
SbPED9	Processing of planning applications: major applications processed within 13 weeks (cumulative)	90%	100.0	100.0	100.0											☑	90%	11 of 11 determined within target - cumulative figure 2 of 2 determined within target - this month's figure	
SbPED10	Processing of planning applications: minor applications processed within 8 weeks (cumulative)	85%	93.3	94.1	95.9											☑	85%	47 of 49 determined within target - cumulative figure 15 of 15 determined within target - this month's figure	
SbPED11	Processing of planning applications: other applications processed within 8 weeks (cumulative)	85%	95.5	96.5	95.5											☑	85%	191 of 200 determined within target - cumulative figure 52 of 56 determined within target - this month's figure	
Environment																			
SbWR2	Percentage of household waste sent for reuse, recycling and composting (cumulative)	53%	54.5	55.0	56.0											☑	53%	Target achieved.	

Appendix

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Appendix B - Corporate PIs 2019-20 - SBDC

Code	Title	Target 2018/19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	2019/20	Traffic Light	Target 2019/20	Comments	
Leader's Portfolio																			
Customer and Business Support																			
JtBS1 (C)	Availability of ICT systems to staff from 8am to 6pm (by period)	99.5%			98.9%											✓	99.5%	Target achieved.	
JtBS2 (C)	Percentage of calls to ICT helpdesk resolved within agreed timescales (by period)	95%			94.9%											✓	95%	Target achieved.	
SbBS3	Percentage of responses to FOI requests sent within 20 working days (by month)	90%	100.0%	91.4%	89.1%											✓	90%	Just under target, but within threshold.	
SbCS1	Number of complaints received (cumulative, quarterly)	80														NA	80	Although joint figures are currently available, these need to be further interrogated in order to gain solely the SBDC numbers.	
SbCS2	New measure for compliments - t.b.a.	TBA	NA	NA	NA											NA	TBA	Currently working out how to report this.	
JtLD1 (C)	Client satisfaction with the shared service. Percentage satisfied or very satisfied.	98%			NA											NA	98%	Not reported this quarter	
SbLD1	Percentage of canvass forms returned	94%														NA	94%	Not reported this quarter	
SbLD2	Standard searches carried out within 5 working days (cumulative)	100%	100%	100%	100%											✓	100%	Target achieved.	
SbLD3	Standard searches carried out within 10 working days (cumulative)	100%	100%	100%	100%											✓	100%	Target achieved.	
Healthy communities																			
SbCL1a	Customer satisfaction rating at the Beacon Centre.	84%														NA	85%	Annual indicator	
SbCL1b	Customer satisfaction rating at the Evreham Centre.	82%														NA	82%	Annual indicator	
JtLI1 (C)	Percentages of licences received and issued/renewed within statutory or policy deadlines (cumulative).	97%			99.1%											✓	97%	Target achieved.	
SbEH1	Percentage of food hygiene inspections of category A – D food businesses achieved against the inspections due by quarter	91%			100%											✓	96%	Target achieved.	
NEW PI SH2	Percentage of food premises improving their Food Hygiene Rating from 0-2 rating to achieve rating of 3 and above	NEW PI			5.3%											✗	50% annual target / 12.5% per	Total number of premises at beginning of financial year = 20, number of premises closed = 1, number of premises improved = 1 Hasn't reached target, but is a cumulative indicator.	
SbHS2	Number of affordable homes delivered by (i) new build (ii) vacancies generated by local authority scheme (iii) acquisition of existing properties for social housing (cumulative)	22 5.5/qtr			30											✓	22 5.5/qtr	Total comprises (i) 30 new L&Q units at Denham site (Howard House) (ii) 0 vacancies and (iii) 0 acquisitions	
SbHS3	Average Length of stay in B & B temporary accommodation for all households (snapshot at end of period)	22			12											✓	22	13 B&B placements ended during the quarter with an overall average stay of 12 weeks each	
SbHS4	Number of private sector dwellings vacant for more than 6 months and returned to occupation following local authority intervention	15														NA	15	Annual indicator	
SbHS9	Total Number of homelessness case decisions (monthly)	DATA ONLY	4	9	1											Data only	DATA ONLY	1 final duty decision issued (following completion of homelessness relief duty)	
SbHS10	Number of homelessness cases accepted for main housing duty (monthly)	DATA ONLY	4	7	1											Data only	DATA ONLY	1 x case accepted for main housing duty	
SbHS11	Average time to issue decision on all homelessness applications (monthly)	DATA ONLY	22	4	2											Data only	DATA ONLY	Decision issued within 2 working days following end of homelessness relief duty period	
SbHS12	% of applications decided within 33 working days (monthly)	DATA ONLY	75%	100%	100%											Data only	DATA ONLY	Application was determined within 33 working days of end of homelessness relief duty	
SbHS13	% of Homelessness Applicants who had a local connection to South Bucks (monthly)	DATA ONLY	75%	100%	100%											Data only	DATA ONLY	Applicant had local connection	
SbHS14	% of Homelessness Applicants who had rent arrears on former tenancy (monthly)	DATA ONLY	0%	0%	0%											Data only	DATA ONLY	Applicant did not have former tenant arrears	
SbHS15	% of Homelessness Applicants with multi-agency involvement (monthly)	DATA ONLY	75%	44%	0%											Data only	DATA ONLY	Applicant did not have multi agency involvement	
SbHS16	Average length of stay in temporary accommodation (monthly)	DATA ONLY	7	14	14											Data only	DATA ONLY	9 placements in B&B/Nightly Booked accommodation ended during the month with an overall average stay of 14 weeks per placement	
Planning and Economic Development																			
JtBC1 (C)	Applications checked within 10 working days (cumulative)	92%	100%	95.3%	98.2%											✓	92%	Target achieved.	
JtBC2 (C)	Customer satisfaction with the building control service. (cumulative)	92%	100%	100%	100%											✓	92%	Target achieved.	
JtENF1 (C)	Number of new enforcement cases received (monthly)	DATA ONLY	52	62	65											DATA ONLY	DATA ONLY	DATA ONLY	
JtENF2 (C)	Number of closed cases (monthly)	DATA ONLY	53	64	66											DATA ONLY	DATA ONLY	DATA ONLY	
JtENF3 (C)	Number of PCNs (or S330s) issued (monthly)	DATA ONLY	0	0	0											DATA ONLY	DATA ONLY	DATA ONLY	
JtENF4 (C)	Number of notices served (monthly)	DATA ONLY	0	1	1											DATA ONLY	DATA ONLY	DATA ONLY	

Appendix

Code	Title	Target 2018/19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	2019/20	Traffic Light	Target 2019/20	Comments	
SbPED1	Percentage of planning applicants who are satisfied or very satisfied with the planning service	85%	NA	NA	NA											NA	85%	Service looking into how to carry these surveys out.	
SbPED2	Planning appeals allowed (cumulative)	35%			9%											☑	35%	1 of 11 allowed or part allowed appeals (cumulative total) 1 of 11 allowed or part allowed appeals (quarter total) Note: How this indicator is calculated has been revised. This includes, all appeal types. Appeals against -Refusal of planning permission, -Imposition of conditions -Non-determination -Enforcement notices All applications that have development types that are reported to the Government on the PS2 return and PS1, questions 6 and 7 and all appeals against enforcement	
SbPED45	2020 Majors speed of planning decisions – special measures 2 year assessment period ending Sep 19 (cumulative, monthly)	60.00%	93.9%	94.4%	94.6%											☑	60.00%	53 of 56 speed Applications determined: Major Decision period: Oct 2017 - Sep 2019 SPEED Target: 60% or more	
SbPED46	2020 Non-Majors speed of planning decisions – special measures 2 year assessment ending September 2019 (cumulative, monthly)	70.00%	88.6%	89.0%	89.2%											☑	70.00%	1683 of 1886 Applications determined: Non-Major Decision period: Oct 2017 - Sep 2019 SPEED Target: 70% or more	
SbPED47	2020 Majors quality of planning decisions – special measures 2 year and 9 month assessment period ending December 2019 (cumulative, monthly)	9.99%	5.6%	5.6%	5.6%											☑	9.99%	3 of 54 Application allowed/part allowed on appeal: Major Decision period: Apr 2017 – Mar 2019 Appeal period: Apr 2017 – Dec 2019 QUALITY Target: less than 10%	
SbPED48	2020 Non-Majors quality of planning decisions – special measures 2 year and 9 month assessment period ending December 2019 (cumulative, monthly)	9.99%	0.6%	0.7%	0.7%											☑	9.99%	15 of 2283 Application allowed/part allowed on appeal: Non-Major Decision period: Apr 2017 – Mar 2019 Appeal period: Apr 2017 – Dec 2019 QUALITY Target: less than 10%	
SbPED49	2021 Majors speed of planning decisions - special measures 2 year assessment period ending Sep 2020 (cumulative monthly)	60%	96.2%	96.8%	97.0%											☑	60%	32 of 33 speed Applications determined: Major Decision period: Oct 2018 - Sep 2020 SPEED Target: 60% or more	
SbPED50	2021 Non-Majors speed of planning decisions - special measures 2 year assessment period ending Sep 2020 (cumulative monthly)	70%	93.3%	93.8%	93.8%											☑	70%	714 of 761 speed Applications determined: Non-Major Decision period: Oct 2018 - Sep 2020 SPEED Target: 70% or more	
SbPED51	2021 Majors quality of planning decisions - special measures 2 year & 9 month assessment period ending Dec 2020 (cumulative monthly)	9.99%	0.00%	0.00%	0.00%											☑	9.99%	0 of 42 Application allowed/part allowed on appeal: Major Decision period: Apr 2018 – Mar 2020 Appeal period: Apr 2018 – Dec 2020	
Environment																			
SbWR1	Number of household collections missed per month (calculated by P&C team on weekly basis)	100	97	94	94											☑	100	Target achieved	
SbWR4	No of missed assisted collections (monthly)	35	25	24	26											☑	35	Target achieved	
SbSE1	Cumulative CO2 reduction from local authority operations from base year of 2008/09	12%														NA	12%	Reported annually	

REPORT SUBJECT:	<i>South Bucks District Council – TPO Statistics and prosecutions</i>
REPORT OF:	<i>Cllr John Read - Portfolio holder for Planning and Economic Development</i>
RESPONSIBLE OFFICER	<i>Mark Jaggard – Head of Planning and Economic Development</i>
REPORT AUTHOR	<i>Darran Eggleton – Planning Enforcement Manager</i>
WARD(S) AFFECTED	<i>Report applies to whole district</i>

1. Purpose of Report

This report sets out the volume of complaints received by Planning Enforcement in relation to alleged unauthorised works to TPO trees and details of any subsequent legal actions taken.

RECOMMENDATION

That the Committee note the volume, process and outcome of cases investigated.

2. Executive Summary

Due to the manner in which planning enforcement cases have been historically logged on the database, specific case information and case numbers beyond 5 years is difficult to extract at this present time. The content of this report therefore predominantly refers to data over the past 5 years unless it states otherwise.

Within that 5 year period, the South Bucks District Council has received and investigated 62 allegations of unauthorised works to trees. These cases include alleged unauthorised works to TPO trees, trees in Conservations Areas, Protected Woodlands and Hedgerows.

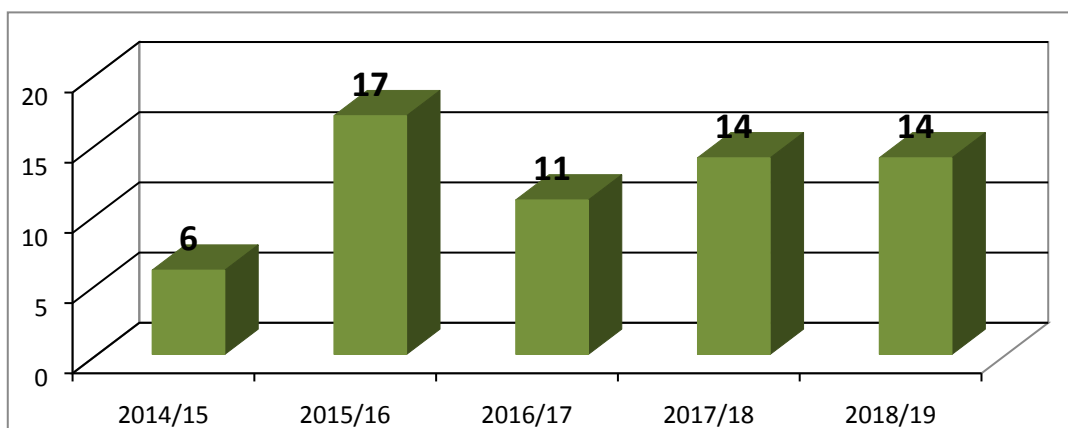
Of those 62 allegations 0 cases were pursued to legal action.

3. Reasons for Recommendations

The allegations of unauthorised tree works received over the past 5 years have been investigated and expertly assessed accordingly with an appropriate decision made taking into account the expediency, appropriateness and justification of further formal action.

4. Key points to note:

The chart below provides information on the volume of allegations received and logged per year on the database over the past 5 years.



Members should note that all allegations of unauthorised tree works are investigated by Officers in the Planning Enforcement team with expert advice provided by the Councils Tree Officers.

When considering formal enforcement action, Officers take into consideration the likely outcome of an application for the work undertaken, should an application have been submitted prior to works to the tree. In all the alleged tree cases investigated over the past 5 years the matters have been closed without formal action. Data about the specific reasons for closure is also not easily obtainable by these reasons include '*no breach occurring*', '*works approved by a permission*' and '*not expedient to pursue action*'.

Whilst there have been no legal actions pursued in relation to Trees in at least the last 5 years, members should note that the process for closing the allegations required (where appropriate) the matters to be investigated and expertly assessed and a decision made accordingly.

Going forward, allegations of tree works will continue to be investigated by planning enforcement officers with expert advice provided by the Council Tree Officer as to the appropriateness of the works undertaken. Inappropriate and unacceptable works will be pursued accordingly.

5. Options

Not applicable.

6. Corporate Implications

Not applicable

8. Links to Council Policy Objectives

Not applicable

9. Next Step

Once approved, this report and appendices will be published on the website.

Background Papers:	N/A
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Buckinghamshire County Council
Select Committee
 Health and Adult Social Care

Minutes

HEALTH AND ADULT SOCIAL CARE SELECT COMMITTEE

Minutes from the meeting held on Tuesday 2 July 2019, in Mezzanine Room 1, County Hall, Aylesbury, commencing at 10.00 am and concluding at 12.50 pm.

This meeting was webcast. To review the detailed discussions that took place, please see the webcast which can be found at <http://www.buckscc.public-i.tv/>
 The webcasts are retained on this website for 6 months. Recordings of any previous meetings beyond this can be requested (contact: democracy@buckscc.gov.uk)

MEMBERS PRESENT

Buckinghamshire County Council

Mr M Appleyard (In the Chair)
 Mr R Bagge, Mr W Bendyshe-Brown, Mrs L Clarke OBE, Mr D Martin and Julia Wassell

District Councils

Ms T Jervis	Healthwatch Bucks
Mr A Green	Wycombe District Council
Ms S Jenkins	Aylesbury Vale District Council
Dr W Matthews	South Bucks District Council

Members in Attendance

Mrs W Mallen, Deputy Cabinet Member for Health & Wellbeing
 Mr G Williams, Cabinet Member for Community Engagement and Public Health

Others in Attendance

Ms C Morrice, Chief Nurse, Buckinghamshire Healthcare NHS Trust
 Ms S Westhead, Service Director (ASC Operations)
 Miss S Callaghan, Service Director Education
 Ms L Smith, Public Health Principal
 Ms J Hoare, Managing Director, Integrated Care System
 Dr T Kenny, Medical Director, Buckinghamshire Healthcare NHS Trust
 Mr D Williams, Director of Strategy & Business Development, Buckinghamshire Healthcare NHS Trust
 Mr N Whitley, Head of Corporate Parenting and Childrens Commission



South Bucks
 District Council



1 ELECTION OF CHAIRMAN

RESOLVED

That Mr M Appleyard be elected as Chairman of the Health & Adult Social Care Select Committee for the ensuing year.

2 APPOINTMENT OF VICE-CHAIRMAN

RESOLVED

That Mrs P Birchley be appointed as Vice-Chairman of the Health & Adult Social Care Select Committee for the ensuing year.

3 APOLOGIES FOR ABSENCE / CHANGES IN MEMBERSHIP

Apologies were received from Mrs P Birchley, Mr C Etholen, Mr S Lambert, Mr B Roberts and Mr N Shepherd.

Mrs A Cranmer and Mr G Williams were no longer on the Committee and had been replaced by Mr M Appleyard and Mrs P Birchley.

4 DECLARATIONS OF INTEREST

Mr B Bendyshe-Brown declared an interest in items 9 and 10.

5 MINUTES

The minutes of the meeting held on Tuesday 19th March 2019 were confirmed as a correct record.

6 PUBLIC QUESTIONS

There were no public questions.

7 COMMITTEE UPDATE

Julia Wassell reported that she had received correspondence from concerned residents over the temporary closure of the Chartridge Ward at Amersham Hospital. She had also received concerns regarding ear grommets and asked whether this treatment had been subjected to cut-backs. A similar concern was raised around the removal of tonsils. It was agreed that Julia would send further details to the Committee & Governance Adviser after the meeting.

Action: Julia Wassell

Mr B Bendyshe-Brown reported that the Princes Centre in Princes Risborough had recently received the Queens Award.

Ms T Jervis provided an update on recent Healthwatch Bucks activity and mentioned the following reports.

- “No Address, No Problem” – a follow-up report to see whether GP practices had improved information around registering without an address.
- “Delivering Better Births” – looked at how pregnancy plans could be improved.
- “Back on Track” – Buckinghamshire Healthcare Trust and Bucks County Council had accepted all the recommendations in this report.

Healthwatch Bucks annual report launch would take place on Tuesday 23rd July and the theme would be “kindness”.

The Committee Members recorded their thanks to Healthwatch Bucks for the work that they undertake to improve health and social care for residents.

8 BUCKINGHAMSHIRE HEALTHCARE NHS TRUST REVIEW 2018/19

The Chairman welcomed Dr T Kenny, Medical Director, Ms C Morrice, Chief Nurse and Mr D Williams, Director of Strategy and Business Development from Buckinghamshire Healthcare NHS Trust.

The following main points were made during the presentation and the discussion.

- A&E performance against the 4-hour standard was 87.6% against a trajectory of 91.8%. Across the region, there were 20 Hospital Trusts and Bucks Healthcare NHS Trust (BHT) was ranked 3rd/4th top performer in this area.
- GP streaming at A&E was seeing 43 patients a day which was making a real improvement for patients with minor injuries.
- 43% of patients were receiving treatment and diagnosis within A&E and were being discharged quickly. This was a higher percentage than other Trusts across the country.
- Waiting times in A&E were directly related to patient flow so the overall aim was to reduce the amount of time people spend in a Hospital bed.
- Weekly calls took place to review patients who had spent more than 21 days in Hospital.
- 30,000 patients a year were seen at the Urgent Care Centre. A GP surgery had recently opened on the Wycombe Hospital site.
- Integrated Care System approach to Winter 2018/19 and the Winter review was completed in April to gather learning and to begin planning for 2019/20.
- BHT was still one of the top A&Es in the region in reducing ambulance handover delays. The crews used rapid assessment and treatment (RAT) meaning that patients were offloaded from the ambulance quickly.
- A Member asked about the situation in relation to Wexham Park, Mr Williams confirmed that the two Trusts continually share their learning and BHT would support Bucks patients who were treated at Wexham Park.
- In relation to a question about the workforce, Dr Kenny explained that BHT had worked closely with NHS Improvement to review its skills mix (both medical and non-medical) and patient flow. Dr Kenny went on to say that benchmarking information was now available which provided recommended numbers of medical staff required. A number of middle grade doctors had been recruited and the Trust was now recruiting Associate Physicians. These posts were for highly qualified non-medical staff, who can perform some of the same tasks as junior doctors.
- Ms Morrice explained that there were good retention rates within skilled nurses. The Trust was looking at how to provide innovative roles, for example paramedics in resus and the RAT service. The key work of the volunteers in A&E was acknowledged.
- A Member commented on the ongoing issues around provision of car parking at Hospitals. Mr Williams acknowledged that it was a challenge but reassured Members that the Trust was working in partnership with key stakeholders on this issue.
- A Member commented on the success of the sepsis nurse in A&E and hoped this role would continue and expand over the coming months. The Committee had made reference to the inclusion of more metrics around sepsis in BHT’s next quality account.
- Members congratulated BHT Board Members and all staff on the results of the recent CQC inspection.
- A Member asked for clarification around the “Requires Improvement” rating for safe

surgery, Dr Kenny explained that the CQC did not find the surgical services unsafe. The CQC suggested improvements in storing medical supplies and they found inconsistencies around the use of forms and checklists which were used by the surgical team. The team was disappointed with this rating but actions had already been put in place to ensure improvements were being made.

- Two external reviews had taken place to help drive improvements and a number of positives had been identified.
- October 2018 was the last reported “Never event” and this had been fully investigated.
- The Trust had developed a centre of excellence of its specialist eye services and received a high number of referrals from out of county patients. Mr Williams acknowledged that BHT needed to celebrate its successes. He went on to say that services continued to be under both financial and demand pressure so the Trust was always looking at ways to improve services.
- In response to a question around the Trust’s financial deficit of £31.6m, Mr Williams explained that the Trust was constantly reviewing ways to improve services and make savings efficiencies. The Trust was introducing digital efficiencies to help clinicians spend more time with patients and making administrative changes to help staff be more efficient. The Trust had a number of Estates and was looking at how these can be used more efficiently. The Trust had already saved over £1.5m when procuring supplies. Mr Williams acknowledged that BHT was undertaking a culture change and all staff were looking at how to make efficiencies as one small change could make a big difference.
- The savings target of 3.3% was not a stretched target and should be achievable. The Trust was focussing on quality of care, making it the best place for people to work and using the budget wisely.

The Chairman thanked the presenters.

The Committee agreed to invite BHT colleagues to a future meeting to review the temporary closure of the beds on Chartridge Ward at Amersham Hospital.

Action: Committee & Governance Adviser

9 INTEGRATED CARE SYSTEM UPDATE

The Chairman welcomed Ms J Hoare, Managing Director for the Buckinghamshire Integrated Care Partnership.

The following main points were made during the presentation and the discussion.

- The NHS long term plan outlined that Integrated Care Systems would be at Sustainable Transformation Partnership (STP) level.
- The local Buckinghamshire Integrated Care System would become an Integrated Care Partnership (ICP).
- A population health based approach had been adopted to target resources to the appropriate need.
- A number of pilots had taken place to improve integrated working and to keep people at home for longer. These initiatives would be rolled out further over the coming months.
- The approach promotes personalised and co-ordinated care, including within the voluntary and community sector.
- A key priority would be developing the emerging Primary Care Networks.
- A clear, single point of access and direct booking services were being developed.
- There was a range of methods available for engagement with the public, staff and stakeholders, including “Getting Bucks Involved”.

- The Plan centres on promoting independence and providing patient choice.
- The digital strategy set out the direction of travel and deliverables to integrate technology and data to improve services.
- Development of a skilled workforce was important as well as optimising resources and making Buckinghamshire an attractive place to work.
- The overall aim was to reduce hospital admissions and to keep people at home for as long as possible.
- A Member asked for clarification around the governance arrangements for the ICS and the ICP. Ms Hoare explained that ICS and the ICP were charged to come together to deliver the best outcomes for residents. Effective links were being developed between the ICS and the ICP but the details around how the delivery plans would be scrutinised was still being discussed.
- There were three CCGs within the ICS and there were challenges as well as strengths which needed to be optimised at scale. A Delivery Oversight Group would be ensuring links would be happening. Ms Hoare was the representative for Buckinghamshire on this Oversight Group.
- In response to a question about best practice around the integration of care, Ms Hoare explained that there are a number of vanguards and published papers which provide excellent examples and learning. The Social Care Innovation Centre also provides information which was collated on an ongoing basis. Ms Hoare attends the Clinical and Care Forum which ensures the practitioner voice was heard and incorporated into future plans.
- A Member expressed concern in relation to access for disabled people at engagement events. Ms Hoare confirmed that access for disabled people was a key consideration when putting on engagement events and any issues experienced in the past would be addressed.
- A Member commented that the paper refers to the development of a resilient Integrated Care Partnership that meets the needs of local people and asked how the ICP would achieve this over the coming year. Ms Hoare explained that there would be integrated services around the local communities within the Primary Care Networks and care pathways for respiratory and cardiology services would be mobilised. Developing a resilient ICP would involve continuing to adhere to the values of the ICP should someone move on to another role and sustainability of the system through continuing to deliver the changes within the plan.
- In response to a question about the Better Care Fund (BCF), the guidance and settlement for 2019/20 were due imminently. The BCF would help to deliver the plans for integration and would support the shift in providing more services in the community rather than in the acute setting. Members were recommended to read the King's Fund report on the vanguards which included the prevention agenda.
- A Member commented on the below target performance around Delayed Transfers of Care and asked when the team would become an integrated team offering a seamless service. Ms Hoare explained that there were a number of ways that the team was being developed including a shared vision, where everyone would be aligned to the same values, skilling-up, understanding roles and stream-lining decisions. The team currently sits together but a working model needed to be developed and a date for finalising this would be October/November time (Q3). It was acknowledged that BHT needed to work with Frimley Hospital Trust around integrated discharge for patients at Wexham Park.

The Chairman thanked the presenters.

10 ADULT SOCIAL CARE TRANSFORMATION - TIER 2

The Chairman welcomed Mrs W Mallen, Deputy Cabinet Member for Health & Wellbeing and Ms S Westhead, Interim Service Director, Operations.

The following main points were made during the presentation and the discussion.

- Adult Social Care tier 2 transformation “Regaining Independence” was focussed on working with people and their families to help the individual gain or regain the skills needed to live independently.
- There were two work streams within this tier – Short term intervention and Preparing for Adulthood.
- It was acknowledged that tier 2 had been the most challenging portfolio of projects in the Transformation Programme.
- The initial focus had been on aligning the Council’s Reablement and Occupational Therapy teams with the Hospital Trust’s Rapid Response & Intermediate Care service to form a single short term intervention service. Whilst there was still the ambition, the short to medium-term focus was on bringing together the Council’s two short term intervention services to improve outcomes and productivity.
- There was a shift towards putting therapy at the centre of Reablement to make it a therapy based service. This would improve the patient experience and make their journey through the system easier.
- A Member expressed concern about the performance indicators around older people who were still at home 91 days after discharge from hospital into reablement/rehabilitation services which showed Bucks score at 66.3% against a high of 90.8% in the regional comparator group. Ms Westhead explained that Bucks was one of the top performers for Delayed Transfer of Care for Adult Social Care in the region.
- The development of the Single Point of Access, an integrated health and social care Hospital Discharge team and a Reablement therapy centred service would be the catalyst to improve Bucks performance in this area.
- A Member expressed concern in relation to the pace of change around tier 2 transformation and felt that regular communication, particularly around timescales for delivery would be required.
- In response to a question about delivering a quality service whilst making almost £1 million of savings, Ms Westhead explained that with more people using the rehabilitation/reablement services, this would mean fewer packages of care (the aim would be to move to 80% of patients to the reablement service and thereby delivering the savings).
- A Member asked about the plans for workforce development and the current vacancy rates for Occupational Therapists and Reablement workers. Ms Westhead confirmed that the retention rates were good for both areas but there were challenges around recruiting highly skilled Occupational Therapists. Plans were being developed for upskilling reablement workers to provide training around health and social care. Discussions were taking place with partner organisations to introduce “grow your own” workers in a similar way to social workers.
- In response to a question around what “good looks like”, Ms Westhead explained that Officers would be visiting Essex County Council on 23rd July. The Council had introduced hybrid reablement workers who had both social and health skills. Officers had also visited Luton and Dunstable, who had introduced areas of good practice.
- In recognition of the recent Healthwatch user engagement exercise, a Member asked what mechanisms were in place to ensure the feedback from the patient voice and experience was used to improve other parts of the system. Ms Westhead explained that another piece of work would be commissioned shortly as it was recognised as an area which required more work. The Hospital Trust supports this work.
- A Member commented that within the Preparing for Adulthood (P4A) work stream, there were a number of good initiatives taking place but expressed concern that these were not known about across the organisation and felt that opportunities could be lost through not sharing this information.
- The P4A project focussed on the young person, aged 14-25 to support them and their families to meet their needs. The aim would be to start the transition process earlier.
- A Member asked for more comparator data to evidence the improvements being

made in both work streams at a future meeting. The information should also include benchmarks, timeframes for delivery and specific evidence of improved outcomes for users, particularly around the P4A project.

Action: Ms Westhead

The Chairman thanked the presenters.

11 CHILD OBESITY INQUIRY - 9 MONTHS ON

The Chairman welcomed Mr G Williams, Cabinet Member for Community Engagement and Public Health, Ms L Smith, Public Health Principal, Miss S Callaghan, Service Director for Education and Mr N Whitley, Head of Children's Care Service.

The purpose of the item was to discuss the progress in implementing the recommendations made in the HASC's Child Obesity Inquiry report.

The following main points were made.

- **Recommendation 1** – the Healthy Communities Partnership had agreed to put an action plan together which would be agreed at the end of July. The plan contained a number of activities which included both short and long-term projects. In the first year, the focus would be on training staff around “Making Every Contact Count” to enable staff to feel confident to raise issues and concerns around healthy eating and weight.
- **Recommendation 3** – good progress had been made in providing information for the Council's Looked After Children and their carers. A portal had been developed which contained useful information on healthy eating and cooking healthy meals for all foster carers and staff. Foster carers also had access to Spark, a free 10-week group programme for children aged 7-13 and their families. Children's Homes were being encouraged to start allotments and grow their own vegetables.
- **Recommendation 4** – it was acknowledged that there had been poor performance around health assessments, including not being carried out in a timely way. An improvement programme had been introduced and there had been full compliance in this area over the last few months so there would now be an opportunity to intervene at the appropriate time to improve a child's health and wellbeing. It was agreed that the Committee & Governance Adviser would contact the Service Director for Children's Social Care to ask for written evidence of the progress being made around the data collection.

Action: Committee & Governance Adviser/Service Director, Children's Social Care

- **Recommendation 5** – the work of the Prevention at Scale pilot had been included in the action plan.
- **Recommendation 6** – the existing Bucks National Child Measurement Programme (NCMP) met the national guidance and data quality indicators. Innovative approaches to the NCMP were part of Public Health's horizon scanning remit.
- **Recommendation 7** – a suite of projects had been developed and would shortly be promoted through the Local Area Forum's.
- **Recommendation 8** – the monies from the Healthy Pupil Capital Programme (£400k) had been allocated against major projects to support schools with improving outcomes for pupil activity and included playground refurbishment. Further works would be carried out during the school holidays. A Member commented that the recommendation in the inquiry report aimed to ensure the HPCP monies were targeted to make a difference for those pupils most in need and asked for evidence to show that this was the case. The Service Director for Education agreed to provide information on the schools who had benefitted and how the money had been used to

benefit pupils.

Action: Service Director, Education

- **Recommendation 9** – a letter had been sent to the Department for Education in support of introducing a new healthy rating scheme.
- **Recommendation 10** – the PSHE Programme Manager had established schools PSHE Forums as a means of engaging, communicating and developing a network for PSHE leads.
- **Recommendation 11 (a)** – through the existing Side By Side school improvement model, established networks and links would be used to support healthy lifestyles.
- **Recommendation 11 (b)** – key messages had been communicated via the Better You! Campaign and by the Live Well Stay Well outreach work. Health information was also available within the maternity wards.
- **Recommendation 11 (c)** – training sessions had taken place for both primary and secondary PSHE Leads. A whole school approach to healthy eating and making healthy lifestyle choices would be promoted.

The Chairman thanked the presenters for their update and their hard work in this important area of work.

The Committee AGREED to delegate the assigning of a RAG status to each recommendation to the Chairman of the Committee.

Action: HASC Chairman

The Committee wished Miss Callaghan the very best of luck in her new job and she was thanked for her hard work.

12 COMMITTEE WORK PROGRAMME

Members noted the work programme.

13 INFORMATION ITEMS

Members noted the draft Health & Wellbeing Board minutes.

14 DATE AND TIME OF NEXT MEETING

The date of the next meeting to be advised shortly.

ADDENDUM – The next meeting will take place on Thursday 19th September at 10am in Mezzanine Room 1, County Hall, Aylesbury.

CHAIRMAN